

GCGC STANDING RULES – 2/2019

Changes are in **BOLD**: Removed Items are Underlined

1. Names and addresses of members will not be published or distributed for any reason or purpose other than for national, state, district, or GCGC communications.
2. Only Garden Club related information will be entered in the GCGC Blossoms email.
3. Special projects need to be approved and budgeted by the Board of Directors.
4. Officers and Committee Chairs will need authorization from the Finance Committee prior to spending any money exceeding budgeted amount.
5. Written receipts for all expenses must be submitted to the Treasurer for reimbursement.
6. In the absence of the Treasurer, the President, **or other authorized signer** may sign checks.
7. Proceeds collected by members at monthly meetings, activities, and/or events must be **given directly** to the Treasurer for deposit.
8. No refunds will be given for any reason after the specified deadline date for any club activities.
9. **The Board may vote to charge a guest fee for a regular meeting with a special program/speaker. This fee will not be applied to membership dues.**

There is a guest fee of \$5.00 at regular meetings, which will be applied to membership if the individual joins that day.

10. **The Club will maintain a directory of Officer and Committee job descriptions and forms used.**

Dues from new members who join after March 1st will be applied to the next fiscal year

11. **The President is an ex-officio member of any committee except the nominating committee.**
12. These Standing Rules may be changed at any regular **October-May** meeting by a majority of the vote.